RAMJAS INTERNATIONAL SCHOOL
R. K. PURAM, NEW DELHI

RIS/RKP/2026/9/003 02 SEPTEMBER 2026

Declaration and Undertaking regarding Mode of Transport

Dear Parents/Guardians,

The safety and security of our students is of paramount importance to the school management. In continuation to our earlier *circular no. RIS/RKP/2026/9/001* dated *01 September 2026*, all parents are requested to declare the regular mode of transport being used by their ward for commuting to and from the school for the academic session [2026–2027].

Please note that if you are **not** utilizing the official school transport system and have opted for private arrangements (such as self-commuting, private van/auto-rickshaw/bus, or pickup by parent/guardian), you are required to fill out the undertaking below.

Kindly submit the completed and signed undertaking, annexure attached, to the class teacher latest by **10th September 2026**.

Your cooperation and support in this regard are appreciated.

With regards

Ms. Richa Sharma

PRINCIPAL

ANNEXURE

DECLARATION AND UNDERTAKING FOR STUDENT DISPERSAL & TRANSPORTATION

(To be submitted by Parents / Legal Guardians)

I/We, _____, parent/guardian of _____

_____, Class & Section _____, Admission No. _____,

hereby declare and submit the undertaking for the mode of commute for my child at school dispersal.

(Please tick ONLY ONE option applicable to your ward)

☐ **1. Private Cab / Van / Bus**
☐ **2. Self-Commute** – On foot / Bicycle / Public Transport
☐ **3. Pickup by Parent / Authorised Person from School**

UNDERTAKING FOR OPTION 1: Commute by Private Van / Cab / Bus

- I/We have hired private transport (Van / Cab / Bus) independently to ferry my child to and from school.
- I/We understand that private transport vehicles are not under the control, management, or supervision of the school administration.
- I/We undertake full responsibility to ensure that:
    - The vehicle is legal, well-maintained, and not overloaded beyond its permissible seating capacity.
    - The driver holds a valid driving license, PSV badge, and a verified Police Clearance Certificate (PCC) issued by Delhi Police.
    - A lady attendant or mother volunteer is present in the vehicle in case of girl students.
- **I will submit the driver's complete details (Name, Mobile No., Vehicle No.) along with a copy of driver's license, Police Verification certificate, Copy of Aadhar card to the Class Teacher by 10th of September 2026.**

Driver Details:

- Driver Name: _____
- Vehicle No.: _____
- Contact No.: _____
- Aadhar no. _____

UNDERTAKING FOR OPTION 2: Self-Commute (Child commuting Themselves)

- I/We explicitly permit my ward to commute to and from school independently (on foot / by bicycle / by public transport).

- I/We assume complete responsibility for my child's safety, security, and conduct during transit between home and school.
- The school administration shall not be held liable for any incident occurring outside the school premises during transit.

UNDERTAKING FOR OPTION 3: Parent / Designated Guardian Pickup

- My ward will be picked up daily at school dispersal exclusively by the parent or authorized guardian listed below.
- I/We understand and agree that the person coming to collect the child must produce the official Parent/Guardian Identification Card issued by the school at the gate.
- If the Parent ID card is not presented, or an unauthorized person arrives, the school reserves the right to withhold dispersal until identity verification is completed.

Details of person(s) authorized for Pick-up:

1. Name: _____ Relation: _____ Contact: _____
2. Name: _____ Relation: _____ Contact: _____

DECLARATION BY PARENT / GUARDIAN

I hereby declare that the information provided above is true and correct. I undertake to abide by the safety protocols laid down by the school and Directorate of Education. Any change in the commute mode or driver/pickup details will be communicated in writing to the school administration immediately.

	Father/Guardian	**Mother**	**Emergency Contact Person**
Name	_____	_____	_____
Mobile No.	_____	_____	_____
Date	_____	_____	_____
Sign	_____	_____	_____